

HVTC GENERAL COMMITTEE MEETING
7.30pm, Monday, 13th November 2023
Meeting at: John Smeith's

Present: Marina Skinner (chair), Chris McMillan, Jim Cousins, Michelle White, Tania Hatfield, Doreen Courtenay, Emma Dobbie (minutes), Debbie Labett, John Smeith.

1. **Apologies:** Kate Brownsword, Doc Watson.

2. **Minutes from October meeting:** Accepted by the committee.

3. **Matters arising and action points:**

- Hire of clubrooms – no change
- Fire drill and current practice – no change
- Google workspace – no change
- Papatahi MOU – Marina has sent an email to DOC asking for an update
- PLB to be discussed under Trips report
- Replacement on Fanny Bayliss – no change
- Google group for emailing minutes – under general business
- Club van options – under Transport report
- Constitutional requirements to be a HVTC member – under general business
- General committee calendar of events – nothing new for November
- Bereavement Policy – GC happy with the policy as it stands
- Trip group update – next Hills and Valleys

4. **Correspondence:**

4.1 In: Andy Mitchell, Forest and Bird – Centenary planting in Philip Evans Reserve

4.2 Out: Andy Mitchell, Forest and Bird – above
OTMC Centenary congratulations

5. **Safety Issues**

Thanks to Doc, the new step was well used at the centenary event.

6. **Reports:**

6.1 Trips report

Trip group meeting last Monday. The expired PLB will not be replaced but they will reserve the option to replace in the future if necessary. Four functioning PLB at present. ACTION: Policy for individual PLB use. TTC have this on their website.

6.2 Financial report

October 2023: Payments/Transfers of \$4582.56 approved and cash book balance noted.

6.3 Transport report

October 2023: Payments/Transfers of \$421.06 approved and cash book balance noted. John raised that the club van has been running at a loss for several months.

6.4 Membership report.

6.5 Clubrooms and gear report.

7. Ruapehu Report.

8. General Business:

Centenary

- Centenary Sub-committee have sent GC a comprehensive report on centenary events.
- GC approval for a plaque for the planting.
- Proposal from Marina to donate left over beer to Centenary Sub-Committee (sans Marina). GC has agreed.
- Centenary Publications have almost all sold.
- Refund for dinner to four people with COVID – GC agreed. Refund of \$30 Ray Hyndman – GC agreed.
- Transport running costs for Sunday van use set at \$54 – GC agreed.
- The General Committee is very appreciative of the work done by the Centenary Sub-Committee and all other helpers involved with the weekend.

AGM Minutes – to be approved in Dec. Please read and any feedback to Marina.

Review of HVTC website: To be added to ACTIONS for 2024. Marina to raise with Jan.

GC Minutes accessibility – Marina raised putting minutes onto the website. GC in agreement. ACTION: Marina will discuss with Jan.

Fanny Bayliss Grant - Fanny Bayliss Grant - The Fanny Bayliss Bequest Grants subcommittee approved an application for a grant of \$2k towards the Centenary School Fund. GC has agreed. This will be transferred from Fanny Bayliss Grant account to general funds account. ACTION: Marina will update members in Hills n Valleys.

9. Next meeting : December 11th 7:30pm

Where: Chriselda's

Meeting Closed : 9.10pm