

HVTC GENERAL COMMITTEE MEETING

7.30 pm, Monday, 12 August 2024

Marina's

Apologies: John Smeith, Ann Hayman, Kate Brownsword, Chris McMillan

Welcome to new GC members

Minutes from previous meeting: Accepted by the committee

Matters arising and action points:

- Hire of Clubrooms – draft agreement – Marina in discussion with Julie who has resigned from the club. We are looking for somebody to take over this role.
- Fire Assembly Sign/letter to hall users/info for Club Host – Kate absent.
- Investigate changing club document storage from Dropbox to Google Workspace. Marina has started process.
- Papatahi MOU – No change
- Transport Review – 55 responses from the survey to be collated.
- General Committee Calendar of Events – ACTION: Emma to send thanks to all ex-officio roles
- HVTC Website review- no change
- Policy for individual PLB use on club trips – passed to new trip co-ordinator
- First Aid kit assessment – deferred until Sept
- AED Request – John Simes has written about the AED in Hills n Valleys and it has arrived. John will present at club night.

Correspondence:

In: FMC draft constitution

FMC Love our huts campaign

Out: Mick McParland condolence card

Safety Issues: None

Reports:

Trips report: A quiet month noted by Dennis.

Financial report: Noted that the cash book balance be noted and payments/transfers of \$378.77 be approved.

The return to the Companies Office has been done.

Transport report: That the bank book balance be noted and payments of \$252.77 be approved.

Membership report: There are 38 people that haven't paid their fees. Lex, Mel, Dennis, Debbie and Marina happy to ring people to follow up. Doreen to organise this.

Clubrooms and gear report: Lex raised issues about the sound system – noted in general business.

Ruapehu Report: Distributed via email by Kate.

General Business:

- AGM debrief
- Finance motion as per Jim's email to the general committee

Jim moves the following motion:

That the people listed above be confirmed in their roles for the current (2024-25) financial year, with the exception of Russell Oliver who is to be replaced by Kate Brownsword in the roles of Signatory and (Online) Authoriser.

Mel seconded. Carried.

- The GC has confirmed that the GC has endorsed Nick McBride to be co-opted to the FMC Executive (by email) ACTION: Marina to email endorsement to FMC Executive
- Feedback on a new GC member introduction document that Marina has begun. Overall positive feedback. Possible job descriptions could be added. General agreement to keep document succinct. Some requests were information on FMC and Finance approvals ACTION: Dennis and Jim to provide bullet point overview.
- Inc Society changes / Updating HVTC constitution. Discussion about who in the club would have complementary skills for this. Gerard McGreevey, Pat Tristram, Nick McBride, Murray Presland, Louise Gibson. Ian Hoare has offered to help Jim Cousins with the financial changes required. ACTION - Emma to email prospective sub-committee members / Dennis to contact Gerard.
- Feedback on draft FMC constitution – GC have looked at this and are happy with the changes. ACTION: Marina to email FMC
- Trip co-ordinator / TC group operation discussion. Lex raised the issue of outdoor education for club members.
- Feedback on FMC's love our huts campaign. GC happy for a club promotion to do this at a few huts over November. Club affiliations such as Powell, Waitewaewae, Papatahi.
- Membership recruitment – Marina would like to do more to promote the club in the upcoming year
- GC priorities for the coming year – Transport review, google docs, Incorporated Society changes, membership recruitment, website review, Ruapehu Lodge.
- Lex has some issues with the sound system at the club and has offered to get this sorted.
- Dennis has asked to step down from the info@hvtc email and Doreen has offered to do this. Dennis would also like to retire from the environmental role for the club. ACTION: Emma to email Derek Richardson to see if he would be interested.
- Doreen would like to stand down from the Privacy Officer role and Mel has offered to take on this role.

Next meeting : 9 September