

## HVTC GENERAL COMMITTEE MEETING AGENDA

7.30 pm, Monday, 13 May 2024

Debbie's

**Present:** Marina Skinner (chair by phone), John Smeith, Debbie Labett, Chriselda McMillan, Michelle White, Jim Cousins, Tania Hatfield, Doc Watson, Emma Dobbie (minutes).

**Apologies:** Doreen Courtenay, Kate Brownsword.

**1. Minutes from previous meeting:** Accepted by the committee.

**2. Matters arising and action points:**

- Hire of Clubrooms – draft agreement - *ongoing*
- Fire Assembly Sign/letter to hall users/info for Club Host – *Tania has drafted a letter*
- Google Workspace - *ongoing*
- Papatahi MOU – *Some progress, Marina has emailed MOU with some questions to club members. MOU work parties under GB*
- Replacement on Fanny Bayliss Sub-Committee – *Debbie is happy to replace someone on the sub-committee. Tania will speak to Mike about this.*
- Transport Review – *sub-committee meeting next week*
- General Committee Calendar of Events Update – *discussed May events*
- HVTC Website review - *ongoing*
- Policy for individual PLB use on club trips - *ongoing*
- Incorporated Society changes – *see GB*
- First Aid kit assessment – *Doreen and Doc have met to discuss*
- Insurance Premiums / Membership Fees – *see GB*  
Fast Track Approval Bill submission - *done*

**3. Correspondence:**

3.1 In: Pouhere Taonga – Heritage NZ Field Hut

UH Walking and Tramping Club – First Aid Course Offer

3.2 Out:

**4. Safety Issues:**

None reported.

**5. Reports:**

5.1 Trips report

5.2 Financial report – Clubroom's land lease paid to council. Term Deposit rolled over. That the cash book balance be noted and payments/transfers of \$585.50 be approved.

5.3 Transport report - That the bank book balance be noted and payments of \$991.55 be approved.

5.4 Membership report.

5.5 Clubrooms and gear report.

**6. Ruapehu Report**

**7. General Business:**

Heritage Status for Field Hut – ACTION Marina will check with TTC President about their involvement and thoughts.

UH Walkers and Tramping Club First Aid course offer to HVTC -discussion about the last First Aid course offered. Tania will email the UHWTC and ask who is running the course and the content.

Insurance and Subs - Jim discussed the two insurance quotes on offer, one with inflation adjusted and one without. Jim moves that the lower insurance quote is accepted (without inflation adjustment) for the coming year. Seconded by Debbie. Passed by general committee.

Jim discussed, with reference to his budget figures and the agreed insurance premiums for this year, the need to still increase membership fees to build up a buffer.

Motion: Jim moves that the membership fee is increased \$15 for the general membership. Seconded by Chris. Passed by general committee with one vote abstaining.

ACTION: Jim will draft an email for Marina to send to members with the fee rise announcement.

Work Parties - Discussion around Work Parties activity for the club. Discussed Papatahi MOU maintenance, Cattle Ridge track clearing.

GC supports the idea for HVTC work parties to improve or maintain tracks, or for environmental reasons and we encourage people to organise these sorts of activities.

Incorporated Society Changes At the AGM we need to discuss the changes within the new Incorporated Society Act (2022) and decide if HVTC will re-register our society. If agreed, this will be worked towards over 2025. The motion for the AGM is as follows:

That HVTC members agree to re-register our club under the Incorporated Societies(2022) Act.

ACTION: Emma to organise motion and overview for the Annual Report.

Transport John raised concerns about transport costs claimed from DOC for club Pinus Contorta weekends. John will discuss with John Simes to see what the agreement is with DOC.

AGM Matters Any other motions or matters for the AGM – please add to agenda for next month.

**8. Next meeting : 17<sup>th</sup> June – at John's**

