

HVTC GENERAL COMMITTEE MEETING

7.30 pm, Monday, 4 March 2023

Doreen's

Present: Marina Skinner (chair), John Smeith, Doc Watson, Doreen Courtenay, Debbie Labett, Chriselda McMillan, Emma Dobbie (minutes).

Apologies: Kate Brownsword, Michelle White, Jim Cousins, Tania Hatfield.

1. **Minutes from previous meeting:** Accepted by the committee.
2. **Matters arising and action points:**
 - Hire of Clubrooms – draft agreement - *ongoing*
 - Fire Assembly Sign/letter to hall users/info for Club Host - *ongoing*
 - Investigate changing club document storage from Dropbox to Google Workspace - *ongoing*.
 - Papatahi MOU - *ongoing*
 - Replacement on Fanny Bayliss Sub-Committee - *ongoing*
 - Club van options - request for assistance HnV – *in recent HVTC*
 - Constitutional requirements to be a HVTC member - *completed*.
 - General Committee Calendar of Events Update – Update Feb/March. *ACTION Emma to ask Mike Priest about publicising Fanny Bayliss grant applications.*
 - HVTC Website review- request for assistance in HnV done – *ongoing*.
 - Policy for individual PLB use on club trips – *for trips group to action. ACTION Marina to check with Tania on her role as acting trip group leader.*
 - Centenary spend to Dennis and in HnV – *actioned*.
 - Incorporated Society changes – There are a few things that need to be actioned to meet the new requirements. *ACTION Emma offered to manage this.*
 - First Aid kit assessment – *ongoing*
 - Trip sharing Feedback for Kaumatua Club – *GC discussion. Marina to discuss with KC.*
3. **Correspondence:**
 - 3.1 In: FMC Subscription Renewal
 - 3.2 Out:
4. **Safety Issues** - none
5. **Reports:**
 - 5.1 Trips report
 - 5.2 Financial report
February 2024: Payments/Transfers of \$888.40 approved and cash book balance noted.
GC discussion of 2024 EOY financial projections. Thanks to Jim for this report.
Motion: That the Don Millward bequest of \$4000 be allocated to cover costs of the HVTC centenary. Marina Skinner moved, John Smeith seconded.
ACTION Jim to go through financial projections with GC next month.
 - 5.3 Transport report
February 2024: Payments/Transfers of \$248.32 approved and cash book balance

noted.

5.4 Membership report

5.5 Clubrooms and gear report

6. Ruapehu Report -

Bruce Miller has prepared an interim report. Sub-committee has agreed to do minimum maintenance until some certainty is determined for the upcoming ski season. Likely to make a small loss for last year. Work party 15-17th March. Some advocacy letters being sent to government re RAL liquidation.

7. General Business:

- Annual report – As Emma is away for the month of June, she will ask report writers to send their reports by mid-late May (Except Finance and Trips). Marina will help collate the Annual Report during Emma's absence.
- AGM date 31 July 2024 ACTION Emma to liaise with Pamela
- Nomination forms for the FMC Executive Committee have been sent. ACTION Marina will notify members of this through Hills and Valleys.

8. Next meeting: 8th April 2024 @ Chriselda's